

**NEPTUNE CITY BOARD OF EDUCATION
NEPTUNE CITY, NEW JERSEY 07753**

March 26, 2013
7:00 P.M.

Neptune City School District
Woodrow Wilson School

BUSINESS MEETING MINUTES

I. CALL TO ORDER

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

II. ROLL CALL

Board Members

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Mrs. Houllier	<u> X </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mrs. Gomez	<u> X </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>	Mr. Albano	<u> X </u>

Others Present

Dr. Mercora	<u> X </u>	Mr. Folk	<u> A </u>
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III. FLAG SALUTE

IV. PRESENTATIONS

Congratulations to our Spelling Bee Winner, Kayla Nino! The regional spelling bee was held at Monmouth University on March 11, 2013.

Congratulations to our Academic Team! The following are members of the A-Team:
Aaron Agustin, Keira Albano, Wahneta Berry, Nicholas Binaco, Maxine Cottrell, Seth Cousins, JaQuan Cutler, Christina Dong, Kristi Edwards, Arthur Gallera, Natalie Gunderson, Katrina Cloi Gutierrez, Ashley Hammer, Blake Hernandez, Joseph Jacobs, Erin Jardine, Kenyatte Jay, Alexandra Kerwin, Katherine Lee, Eric Christian Libang, Danasia Martin, Hanorah McAtasney, Phillip McCollum, Erin McDowell, Erin McEvoy, Thomas McKnight, Ryan Oppegaard, Maria Ramos, Alexis Rosado-Berkman, Amelia Shephard, Marilyn Sturgeon, and Gregory Wilson.

V. RECESS

Motion by E. Zakerowski and seconded by C. Oppegaard to go into recess at 7:20 pm

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Mrs. Houllier	<u> X </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mrs. Gomez	<u> X </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>	Mr. Albano	<u> X </u>

Motion by E. Zakerowski and seconded by C. Oppegaard to reconvene from recess at 7:30 pm

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Mrs. Houllier	<u> X </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mrs. Gomez	<u> X </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>	Mr. Albano	<u> X </u>

VI. BUDGET

Resolution by E. Zakerowski and seconded by C. Oppegaard to open the hearing on the budget at 7:33 p.m.

Board Members

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Mrs. Houllier	<u> X </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mrs. Gomez	<u> X </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>	Mr. Albano	<u> X </u>

Resolution by E. Zakerowski and seconded by R. Burr to close the public hearing on the budget at 8:05 p.m.

Board Members

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Mrs. Houllier	<u> X </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mrs. Gomez	<u> X </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>	Mr. Albano	<u> X </u>

VII. RESOLUTION TO ADOPT THE BUDGET.

Resolution by E. Zakerowski and seconded by A. Susino to approve the following 2013-2014 school district budget:

BE IT RESOLVED to approve a 2013-2014 school district budget as follows:

General Fund	\$	8,433,870	.
Special Revenue Fund	\$	220,000	.
Debt Service	\$	715,532	.

BE IT FURTHER RESOLVED that the 2013-2014 budget as described above results in a

General Fund Tax Levy	\$	5,354,700	.
Debt Service Levy	\$	536,928	.

Board Members

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Mrs. Houllier	<u> X </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mrs. Gomez	<u> X </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>	Mr. Albano	<u> X </u>

VIII. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

IX. MINUTES

MOTION, The Board of Education approves the Minutes of the Work Session of February 19, the Regular Meeting of February 26, and the Business Meeting of March 5, 2013.

Motion: L. Houllier Second: C. Oppegaard .

All in Favor X Oppose .

D. FINANCE

RESOLVE, The Board of Education approve the items listed under Finance as per Document C - 2

Motion: E. Zakerowski Second: A. Susino

Mr. Sullivan X Mr. Zakerowski X Mrs. Houllier X

Mrs. Oppegaard X Mr. Susino X Mrs. Gomez X

Mr. Burr X Mrs. Rust X Mr. Albano X

E. POLICY

RESOLVE, The Board of Education approve the items listed under Policy as per Document C - 3

Motion: C. Oppegaard Second: L. Houllier

Mr. Sullivan X Mr. Zakerowski X Mrs. Houllier X

Mrs. Oppegaard X Mr. Susino X Mrs. Gomez X

Mr. Burr X Mrs. Rust X Mr. Albano X

F. PUBLIC RELATIONS

DISCUSSION – None

MOTION – None

RESOLUTIONS - None

G. PERSONNEL

RESOLVE, The Board of Education approve the items listed under Facilities Committee as per Document C - 6

Motion: C. Oppegaard Second: A. Susino

Mr. Sullivan X Mr. Zakerowski X Mrs. Houllier X

Mrs. Oppegaard X Mr. Susino X Mrs. Gomez X

Mr. Burr X Mrs. Rust X Mr. Albano X

Neptune City Board of Education
Tuesday, March 26, 2013
Business Meeting 7:00 P.M

Chief School Administrator’s Report:

Agenda:

Enrollment

<u>January</u>	<u>February</u>	<u>Schools</u>
128	129	Neptune Senior High School
12	12	Marine Academy (1); High Tech (3); Allied Health (2); Wall Communications (4); BioTechnology (2)
43	42	Red Bank High School For Performing Arts (15); Information Technology (6); Finance (7); Academy of Engineering (8) Graphic Communication (2); and Pre-School Studies (1); Food Preparation (3)
20	20	Special Education: Private (20)
1	1	State Placed Student – Neptune Middle School
1	1	State Placed Student – Neptune High School
406	408	Neptune City

611	613	Total Enrollment

Fire Drill: 2/28/13

Student Suspension Report: Four - January
Student Suspension Report: Four - February

Missing Child Report: None - January
Missing Child Report: None - February

Enrollment Report for January: 406 Neptune City
Enrollment Report for February: 408 Neptune City

Discussion

Congratulations to our Teacher of the Year, Mrs. Susan Tonzola

Presentation representing our district by Michelle Lynn, School Nurse at the 2013NJSSNA – 8th Annual School Nursing Conference

Inaugural Year of A-Team discussion

Read-A-Thon Update

4th Grade Wax Museum

Kindergarten Registration packets was available on February 1, 2013.
Registration is scheduled for Wednesday, May 1 and Thursday, May 2, 2013

D.A.R.E. Graduation

Staff vs. Students Volleyball

Discussion – continued

Relational Trust Training Activity

Saturday April 13th with April 20th as a rain-date. 8:30 to 2:30.

It involves reading and talking about the research, then being involved in trust-building activities

A light lunch will be provided

Joint training activity with Neptune Township and Bradley Beach Board of Educations

Approval (s):

1. See Section C

Staff Inservice

None

Reports Filed

Extraordinary Aid Application

Neptune City Board Of Education
Tuesday, March 26, 2013
Business Meeting 7:00 P.M.

Informational Material:

1. Enrollment as of February 28, 2013
2. Poster Presentation which lists Neptune City School District, represented by Michelle Lynn, RN, at the 2013 NJSSNA Annual School Nursing Conference

CORRESPONDENCE

March 26, 2013

1. Letter from NJSBA regarding completed training by John Albano
2. Letter and invitation from NJSBA regarding NJSBA Board Member Academy

Neptune City Board of Education
March 29, 2012
Business Meeting

1. EDUCATION

RESOLUTIONS

- 1. To reaffirm the Bullying Report for February, 2013 as submitted by Lisa Emmons, Woodrow Wilson Anti-Bullying Specialist.
- 2. To approve the Bullying Report for March, 2013 as submitted by Lisa Emmons, Woodrow Wilson Anti-Bullying Specialist.
- 3. To approve change in the 2013-2014 school calendar; the half day was moved from December 20, 2013 to November 6, 2013.
- 4. To approve change in the 2012-2013 school calendar; change from full days to half days June 17 – 21, 2013 for students.

ACTION FOLLOWUP _____.

2. FINANCE

RESOLUTIONS

- 1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$477,670.50 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
- 2. To approve the Payment of Bills per attached.
- 3. To approve Payroll Vouchers per attached
- 4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, William Folk, Board Secretary certify that as of February 28, 2013, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of February 28, 2013 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 5. To approve the Monthly Secretary’s and Treasurer’s Reports per attached
- 6. To approve payment of cafeteria bills.
- 7. To approve transfer of appropriations.
- 8. To approve contract between Preferred Home Health Care and Neptune City Board of Education for professional nursing services for two students for the 2012-2013 school year for the period 3/1/2013 - 6/24/2013 at a rate of \$52/hour for RN services or \$42/hour for LPN services.

ACTION FOLLOWUP _____.

3. POLICY

RESOLUTIONS

1. To approve second reading of the following policy:

0155 Board Committees

2. To approve second reading of the following regulation:

R7510 Use of School Facilities

ACTION FOLLOWUP _____.

4. PUBLIC RELATIONS

RESOLUTIONS

None

ACTION FOLLOWUP _____.

5. PERSONNEL

RESOLUTIONS

- 1. Approve Joy Puzino as a long-term substitute for the remainder of the 2012-2013 school year, effective March 25, 2013, Step A, \$44,000.00
- 2. Approve Desiree Stemmer as a paraprofessional for the 2012-2013 school year effective April 8, 2013 at a salary of \$17,177.00
- 3. Approve Tara Murphy as a substitute nurse pending completion of paperwork
- 4. Approve Sarai Lavandero and Joy Puzino as Volunteer Softball Coaches
- 5. Approve Kelly Jardine as a Student Volunteer Softball Coach

ACTION FOLLOWUP _____.

6. FACILITIES

RESOLUTIONS

None

ACTION FOLLOWUP _____.